

**TAVISTOCK AT MAYS LANDING HOMEOWNERS ASSOCIATION
DiLucia Management Corp.
1000 Bally Bunion Drive
Egg Harbor City, NJ 08215**

APPLICATION-REQUEST FOR APPROVAL OF EXTERIOR IMPROVEMENT

Homeowner (Print): _____

Address: _____ Phone: _____

House Model: _____ Elevation/Roofline: _____

Siding Color: _____

INSTRUCTIONS

Proper completion of this application will expedite processing. Incomplete applications will be returned without approval; it is suggested you review documents before filling out application.

Application **MUST** be accompanied by a copy of the final survey issued to each homeowner at the time of settlement showing location and dimensions of proposed improvements to scale. Please attach additional sketches/pictures if necessary.

The application must be signed by homeowner in the space below under liabilities on the reverse side. Work **MUST BEGIN** within six (6) months of approval. If work is not started within six months, the approved application will be null and void. **Township approval is required for all construction. Prior ARC approval is necessary before submission to Township. All outside improvements/changes require ARC approval.**

DESCRIPTION OF IMPROVEMENT

I request approval of the ARC Committee to undertake the above improvement to my property at the address shown above in Tavistock at Mays Landing Homeowners Association.

Homeowner Signature _____ Date: _____

This space for use by the office and the ARC only

Date application received: _____ Application is: Approved: _____

Date of first review by ARC: _____ Not Approved: _____

Comments: _____

Signature: _____ Date _____

Chairperson ARC

Date Inspected: _____ Inspected by: _____

Liabilities:

Architectural Review Committee approval of a project is valid to the extent that such project complies with Architectural guidelines. It does not relieve the homeowner of responsibility for maintaining the original drainage pattern required by Township and delivered to the homeowner by the builder.

Before undertaking new construction, the homeowner and/or his contractor should ascertain that the new construction will not interfere with proper drainage of the property. Any deviation of existing drainage and/or drainage to common property due to changes listed in the homeowner's application will be required at the expense of the homeowner. The homeowner assumes all responsibility for any adverse effect on drainage caused by new construction will not hold the builder or Tavistock at Mays Landing Homeowners Association or the Board of Trustees responsible. ARC approval of home improvements shall not relieve the homeowner of all liabilities.

The purpose of the Architectural Review is to regulate the external design, appearance, and maintenance of the properties and of improvements thereto in such a manner as to preserve and enhance property values and to maintain a harmonious relationship among structures and natural surroundings.

Homeowner Signature _____ Date: _____